

UTKAL UNIVERSITY
VANI VIHAR: BHUBANESWAR-4.

NOTIFICATION

NO.EC-II/ 10048 /2014

DATE: - 14.11.14

In pursuance of orders passed by the Syndicate in it's meeting held on 17.10.2014, this is for information of all concerned that the re-addition of marks of valued answer scripts is to be made at the zone level by the Zone Supervisor of the valuation centre as per the following:

1. The students desire for re-addition of marks / photo copy of answer scripts may apply for the same in the prescribed application form available in the college concerned depositing Rs. 50/- (Rupees fifty) only for re-addition of marks per paper and Rs. 300/- (Rupees three hundred) only for photo copies of answer scripts per paper within 42 days from the date of publication of the result.
2. All the Principals of the college are requested to provide prescribed application form of the University to the students of their college concerned downloading from the NET on payment of Rs. 50/- for re-addition of marks per paper and Rs. 300/- for photo copies of answer scripts per paper within 42 days from the date of publication of the result and accept the same application forms from the students. After completion of 42 days from the date of publication of the result a list of students mentioning Sl.No./ Roll Number/Subject-paper/ Name of valuation zone for re-addition of marks and photo copies of answer scripts to be prepared valuation zone wise and the same list to be send to the concerned Confidential Section of the University along with a cheque of amount rupees received from the student in favour of the Comptroller of Finance, Utkal University within 30 days from the date of publication of the result- 42 days to 72 days.
3. All the Zone Supervisors of the concerned valuation zone centre colleges are requested to keep all the valued answer scripts of their zone for four months with them from the date of publication of the result concerned. And accept all the prescribed application forms for supply of photo copies / re-addition of marks from the concerned section of the University and supply the photo copies/ re-addition of marks reply verifying the valued answer scripts by the Senior most faculties of their colleges to concerned confidential section of the University for compliance to the Principal of the concerned college within two months after the receipt of application from the University.

All the Zone Supervisors will be provided 60% of amount as advance received from the students. If any discrepancies detected during the raddition of marks is to be brought to the notice of the Controller of Examinations for revised of marks at University level. After completion of 4 month from the date of publication of the result all the valued answer scripts / list of application form for re-addition of marks / photo copies of answer scripts / bills vouchers thereof /balance amount to be submitted to the University (Balance amount to be deposited in safe of Bank Draft in favour of the Comptroller of Finance, Utkal University

4. Remuneration for searched out and disposal of re-addition and Xerox copy of answer scripts.

A.	Remuneration to Section officer	Rs.3/- per script
B.	Remuneration to Dealing Assistant	Rs.3/- per script
C.	Remuneration to Peon	Rs.5/- per script
D.	Re-addition of marks	Rs.1/- per candidate by single tabulator/ faculty with C.A. as per rules
(As per notification no.Ec/III/277/08/6176/09, dt. 08.05.2009.		
E.	Xerox expenses / postal charges as per expenditure incurred.	-

NO.EC-II/ 15047 /2014
Copy to :-

1. The Principals of colleges affiliated to Utkal University under +3 Year Degree Course for information and necessary action;
2. The Director, D.D.C.E., Utkal University for information and necessary action;
3. The Comptroller of Finance, Utkal University;
4. The Section Officer, Ec-II/Ec-III/Bill and Cash Units, Utkal University for information;
5. The Superintendent, General Diary Section, Utkal University for information;
6. The Secretary to the Vice Chancellor, Utkal University for information;
7. P.A. to the Registrar, Utkal University for information; And
8. The Steno to the Controller of Examinations for information.

S. U. D. S. 14.11
CONTROLLER OF EXAMINATIONS

DATE: 14.11.14

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